

**CASTLE POINT BOROUGH COUNCIL LOCAL HIGHWAYS PANEL
MINUTES – 28 JANUARY 2020 AT 15:00**

COMMITTEE ROOM 1

COUNCIL OFFICES, KILN ROAD, BENFLEET, SS7 1TF

Chairman:	Cllr Andrew Sheldon
Panel Members:	ECC Councillors: Dave Blackwell, Beverley Egan, Peter May and Jill Reeves CPBC Councillors: Alan Acott, Bill Dick Simon Hart and Tom Skipp CITC Councillor: John Anderson Freeman of The Borough – Ray Howard MBE also present
Officers:	ECC: Sarah Alcock (Highway Liaison Officer) and Sonia Church (Highway Liaison Manager) Brad Ellis (Senior Design Engineer) CPBC: Trudie Bragg (Head of Environment) and Stuart Jarvis (Contracts Manager)
Secretariat:	Loretta Hill (CBPC Civic Governance Officer)

Item		Owner
1.	Welcome and Introductions: The Chairman welcomed all present and opened the meeting.	
2.	Apologies for absence and Declarations of interest: Apologies were received from Cllr Colin Maclean. There were no declarations of interest.	
3.	Minutes of meeting held on 17th September 2019 Cllr May asked that under the Grass Crete section: 'Opposite Paarl Road' need to be added. Minutes to be altered to include the change: - The minutes were then agreed as a correct record.	
4.	Matters Arising from Minutes of the previous meeting: There were no matters arising.	
5.	Report on Funded Schemes HLO provided an update on the current position of all the schemes, which the Panel had recommended for inclusion in the 2019/20 programme.	SA

	<p>The 2019/20 budget summary was as follows:</p> <table border="1" data-bbox="300 264 1289 454"> <tr> <td>Capital Budget</td> <td>£228,675</td> </tr> <tr> <td>Safer Roads Schemes</td> <td>£29,750</td> </tr> <tr> <td>Total Value of Commissioned Schemes</td> <td>£219,000</td> </tr> <tr> <td>Total (including additional schemes being delivered through savings)</td> <td>£248,750</td> </tr> </table> <p>The Panel noted the report and comments were made on the following Schemes:</p> <p><u>LCAS182022 - Limburg Road jw Dyke Crescent – Bollard</u> Division should be; Canvey Island West and not East</p> <p><u>LCAS182019 – Kitkatts Road Canvey Island – Bollards</u> Division should be: Canvey Island East and not West</p> <p><u>LCAS182002 – Matlock Road and Hertford Road, Canvey Island – Verges</u> Cllr Blackwell commented that the new footpath did not have enough access for wheelchairs. Could sign be moved. HLO; advised there is no funding this year, but could go on potential schemes list for next year, which needs to be done by March. Options can be looked at. Such as No parking on pavement/verge; it is not straight forward to move the sign. Cllr Blackwell to be updated individually.</p> <p><u>LCAS182008 – Hart Road (by Dark Lane) - Zebra Crossing</u> Cllr Hart mentioned that another crossing was needed and reported a crash near Cedar Hall School happened recently. HLO advised that a scheme request would need to be submitted.</p> <p><u>LCAS182021 – Long Road – Keep Clear Markings</u> Cllr May reported that the markings near Williams Road is working well.</p> <p><u>LCAS182003 – Canvey Boat Yard, Canvey Road – Bollards</u> The TRO is currently being on progress.</p>	Capital Budget	£228,675	Safer Roads Schemes	£29,750	Total Value of Commissioned Schemes	£219,000	Total (including additional schemes being delivered through savings)	£248,750	
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<p>6.</p>	<p>Report on Schemes Awaiting Funding It is envisaged that the 2020/21 Capital Budget for the twelve Local Highway Panels will be the same, as that in 2019/20.</p> <p>A decision is needed on the schemes Awaiting Funding List, the RAG Column in RED, whether to remove them.</p> <p>The Panel considered and discussed the report and agreed to remove the RED RAG items: -</p> <p>Traffic Management</p>	<p>SA</p>								

	<p><u>LCAS182023 - Vicarage Hill – Traffic Calming Measures</u> <u>Cllr Sheldon mentioned this would be a Highway matter.</u> Cllr Acott mentioned that this usually happens at night and on occasions in the day. <u>No further action</u></p> <p><u>LCAS192007 - Oakfield Road, Benfleet – Traffic Calming</u> No further action</p> <p><u>LCAS192006 - Gifford Road – Traffic Calming Measures</u> No further action</p> <p><u>LCAS182001 - Furtherwick Road – Safety Barrier</u> <u>No further action</u></p> <p><u>LCAS182018 - Daws Heath Road, Hadleigh – Traffic Management Improvement</u> <u>No further action</u></p> <p>Cllr Hart asked regarding Vehicle Activated Signs – who moves them? Report on VAS signs indicates locations and there is possibility of moving them. SJ – informed that yes, these can be moved/relocated. Rangers could do this. HLO will liaise with SJ regarding this matter.</p> <p>Cllr Dick commented he did not feel that speeding is an issue, as speeding is limited for drivers due to the bend in the road and cars parked along the road, near The Deanes School. Chair asked, based on the comments, if a report could be provided indicating where the VAS poles are located. It will be interesting to see where viable places are to possibly move them. Cllr Hart requested that the max speed be shown on the Speed Surveys and also requested the speed survey data for Daws Heath Road HLO informed that this can be done, the survey data will be sent to Cllr Hart.</p> <p><u>LCAS192008 - Cumberland Avenue, Benfleet – Traffic Calming</u> No comments</p> <p><u>LCAS182014 – Central Wall Road – Safety Barrier</u> Cllr Blackwell reported that a serious accident occurred recently, there is a dangerous corner.</p>	<p>SA/SJ</p>
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<p>BE advised there was little that could be done to implement a safety barrier or any other traffic calming, due to the number of residents' driveways and the presence a high pressure gas main under the slope,</p> <p><u>LCAS192009 – Castle Road, Hadleigh – Traffic Calming</u> No comments</p> <p><u>LCAS192013 – Benfleet Road – Layby (RAG V)</u> Cllr Reeves commented that people are parking on either side of the road.</p> <p>This scheme is currently still be validated. A discussion took place surrounding the above, options and possible solutions are:</p> <p>Remove the bay completely or erect bollards, implement a limited waiting restriction.</p> <p><u>LCAS192016 – Dyke Crescent, Canvey – Junction Protection</u> Cllr May updated that he had met recently with ward Councillors and they would be speaking with residents and parking partnership about this.</p> <p><u>LCAS192021 – Chapel Lane, Hadleigh – 20mph limit</u> Cllr Reeves mentioned there are good results here.</p> <p>Other RAG Items discussed</p> <p><u>LCAS192018 – The Weald, Canvey – Verge Damage</u> Cllr Anderson asked regarding this item.</p> <p>HLO; March panel will look at all the schemes. Decision in March will be made to set programme for what will be delivered. This applies to all other Green RAG items, which will be checked in March.</p> <p><u>LCAS172006 -Seymour Road j/w the Avenue – Raised table</u> Visibility is poor at this location</p> <p><u>LCAS162012 - Broughton Road, Hadleigh – Signing</u> HLO updated that this is design only with target cost for implementation next year.</p> <p>Cllr Hart requested a report.</p> <p><u>LCAS192023 - Tarpots, London Road, Benfleet – Widening</u> Cllr Skipp commented that this site is a problem. Cllr Egan - Vehicles still trying to turn right and creates accidents</p>	
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	<p>A discussion took place surrounding this location. HLO advised shops are unlikely to agree to the parking being removed. Lower the signs for no right turn, may be the only option.</p> <p><u>LCAS192024 – Church Road, Thundersley – Traffic Management Improvements</u></p> <p>. There is traffic congestion approaching Aldi. A solution is needed.</p> <p>Walking RED RAG items to be removed:</p> <p><u>LCAS183002 - Thorney Bay Road – Zebra Crossing</u></p> <p><u>LCAS193001 - Rayleigh Road – Pedestrian Refuge</u></p> <p><u>LCAS173004 - Link Road Canvey Crossing</u></p> <p><u>LCAS193003 - High Street, Canvey Island, Zebra Crossing</u></p> <p>Bus Shelters Cllr Acott asked why the Bus Shelter, located at Northwick Road (Morrisons) is not on the list.</p> <p>Stuart commented that ECC are entering a contract. This is being passed to County. The spot might be one that is being looked at and may come back to Highways Panel.</p> <p>A discussion took place surrounding the Bus Shelters and the process for reporting damage to shelters.</p> <p>Public Rights of Way</p> <p><u>LCAS198002 Footpath 11 top of Link Road – Bollard</u> Cllr Anderson raised this location marked on list with a V.</p> <p>HLO reported that RAG status should be GREEN. We are awaiting funding . Panel will need to decide funding.</p>	
<p>8.</p>	<p>AOB</p> <p>Freeman R-Howard expressed concern regarding the service road along Charfleets Industrial Estate, adjacent to Long Road.</p> <p>A serious incident took place recently near camping and general/Ambulance Depot. Vehicles are going against the arrows and clearly breaking the law. Action needs to be taken. He has raised this</p>	

<p>with Councillors and County Councillors, Cllr Sheldon and Rebecca Harris MP.</p> <p>HLO advised this needs to be directed to the Police as this is an enforcement issue.</p> <p>Cllr May mentioned Northwick Park School, gates on either side and there is land to the left, vans keep parking there. Request for site meeting with HLO and Senior Design Engineer.</p> <p>Foksville Road Report (BE) – Issues are being encountered and is not always being used correctly. Problems caused for some HGV drivers who do not know it. Most are familiar with it and Buses use it. It has been checked with design standards.</p> <p>Freeman - R Howard; Thanked BE for the report but was disappointed that the situation was not better. It is a very busy location, which causes chaos. There has only been a small improvement.</p> <p>BE – There has been a bedding in period, but it does seem to be working.</p> <p>Cllr Blackwell disagreed, on observing the traffic by Iceland at the junction recently, the railings are close, buses go across the road and they do have to take a wide birth to go around.</p> <p>Chairman requested that this be reviewed in a years-time, to which Cllr Blackwell agreed.</p> <p><u>Benfleet Station Report</u></p> <p>A decision needed to be made as to whether to keep the layout of One Way traffic system, or not.</p> <p>If no decision is made today, then the very latest, would be March meeting. The Chairman asked that good thought had to be given to the matter now.</p> <p>Discussions took place surrounding the traffic disruption, which commuters had reported went back as far a Somnes Avenue and as early as 7.15am. In the absence of base data as survey data was not obtained from Waterside roundabout, as part of the experimental one-way order, the discussions suggested that this was no different to peak hours for most towns, and partly due to there only being 2 roads off Canvey Island, and not solely due to the implementation of the one-way system.</p> <p>Consultation and survey results were discussed. Although the survey results concluded there had been little change to the</p>	<p>SA/BE</p>
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immediate

	<p>surrounding junctions, panel members advised pedestrian safety was greatly improved.</p> <p>The survey report noted that that some drivers do still go through the wrong way. It was suggested that this was possibly the residents of the properties just over the roundabout.</p> <p>Bus companies did not respond to the consultation, It was assumed if the bus companies felt they were being unduly delayed this would have been raised with the Passenger Transport Team or they would have responded to the consultation.</p> <p>Positive feedback received from the Taxi Drivers.</p> <p>The Café recently contacted the press/complaint, as their trading is down and suggested this was a result of the one-way system and advised they may need to close in 6 months.</p> <p>Options were suggested surrounding the possibility of adjustments to traffic signals, by the Hoy and converting to a standard junction.</p> <p>The entrance to the Station – Canvey side was discussed. Cllr Sheldon suggested if there were some way cars from Canvey could avoid it and use what is the Bus Lane Area. HLO advised this would need to be investigated further as a separate scheme request.</p> <p>Cllr Dick left at 5pm</p> <p>Freeman – R Howard suggested meeting with the Bus Companies. HLO reiterated they had been consulted with and had not responded.</p> <p>A vote took place to decide whether the one-way traffic arrangement should Remain or not.</p> <p>The majority vote result of 7 was for it to REMAIN.</p> <p>2 voted AGAINST and there were NO abstentions. Cllr May and Cllr Blackwell requested it was minuted that they voted against.</p> <p>This will now be for The Cabinet Member for Infrastructure to decide via a cabinet member action where it will be noted that the vote was required.</p> <p>The meeting ended at 5.15pm</p>	
<p>9.</p>	<p>Date of next meeting:</p> <p>24th March 2020 at 3pm Committee Room 1.</p>	

Chairman